



Meeting Minutes

Date: June 25, 2008
Time: 10am-12pm

Item	Description	Purpose	Notes
1	Meeting Items	<ul style="list-style-type: none">▪ Introductions▪ Review agenda▪ Past Action Items▪ Roundtable	
	Calculated Data	<ul style="list-style-type: none">▪ Discussion	<p>Analytical data=data that mathematical functions have not been applied</p> <p>Example</p> <ul style="list-style-type: none">• 10 Samples Taken on (1/1/08)<ul style="list-style-type: none">○ Daily Max (Analytical)○ 10 Sample (Grabs) are uploaded in CDF/EDF• 1/7/08<ul style="list-style-type: none">○ Weekly Average (Week Average of Daily Max) (Calculated Data)• 1/31<ul style="list-style-type: none">○ Monthly Average (Monthly Average of Daily Max) (Calculated Data)

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2	Alpha Fixes -CDF Tool -Violation tab	<ul style="list-style-type: none"> Review bugs and enhancements Discuss post-production enhancements 	<p>1) Analytical Data Tab - Sampling Date and Analysis Date (new field) are now available, and save into the appropriate locations as seen on the Data Summary tab</p> <p>Passed but make Sample Time and Analytical Date optional</p> <p>Group Parameter Add have an option to set the sample date/time, and method</p> <p>1) Analytical Data Tab - Upon saving or refreshing the data, the records sort by Parameter Name first, then Sampling Date/Time Passed</p> <p>2) Calculated Data Tab - Qualifier drop-down now available for calculated entry Passed</p> <p>3) Preview Report - Section order has been rearranged</p> <p>4) Preview Report - Includes a header containing information about the facility name and order</p>
3	Outreach and Training	<ul style="list-style-type: none"> Discharger Workbook Rollout schedule 	<p>Don discussed the documents needed for outreach and training.</p> <p>Q: Why are we releasing to production with some missing functionality that won't be ready until Sept? A: The Pilot facilities don't need the functionality to successfully submit.</p> <p>Team agreed to revised rollout schedule. Only the Pilot facilities will submit against July 11 release.</p>
4	Summary	<ul style="list-style-type: none"> New action items 	<p>eSMR2 environment will change to http://water24.waterboards.ca.gov/ciwqs_test</p>

Past Action Items:

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1	Ron/Don	Discharger Submission	<p>DUE 4/16. Review Mantis issues related to “discharger screen”, “error check”, and “CDF Tool”. Postponed until beta.</p> <p>4/2: Display old Mantis issues and relate to new screen</p> <p>4/16: get spreadsheet out to group</p> <p>6/25: 154 Mantis issues related to either current or past eSMR efforts. Validation needed on whether to close issues. Spreadsheet will contain issues #'s and summary to allow group to audit issues able to be closed as a result of eSMR2 effort.</p>
2	Ron	USEPA Upload	<p>Policy on data transfer to USEPA.</p> <p>4/2: CROMERR application now being prepared by SWRCB and monthly meetings setup with SWRCB legal dept.</p> <p>4/9: no update</p> <p>4/16: Meeting with legal on 4/22, wait for update</p> <p>4/30: CROMERR website http://epa.gov/cromerr/. Draft application now in development.</p> <p>6/25: Need to follow-up with draft submission to USEPA.</p>
3	Dischargers	Mantis Accounts	<p>4/9: Self-register for mantis accounts. http://mantis.waterboards.ca.gov/signup_page.php Don will then activate and assign to eSMR project.</p> <p>6/25: Closed.</p>

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4	Darrin	Potential vs. Violation	<p>RE-OPENED. 4/16: Need decision on whether to post un-reviewed self-determined violations from dischargers as “potential” or “violation”. As currently designed, “violations” will show in public reports including re-designed SMR Summary Report.</p> <p>4/30: Taking issue to “NPDES Roundtable” on 5/8 & talking to Public Reports User Group on 5/9</p> <ul style="list-style-type: none"> -student workers entering potentials w/o review by official enforcement officer, not looking at conditional statements -need official check by both discharger and enforcement officer to be copy of record for report -current workflow for Regions 3, 4, and 5 -> students enter as “potential”, staff validate and change to “violation” -“potential” violations do not show on Public Reports ** -if RB staff change violation from “potential” to “violation”, send notification to discharger ** -facility-at-a-glance report still shows “potential” -new violations discovered by case worker will have a status of “violation”, system will notify discharger <p>5/8: NPDES Roundtable recommends to MCC to have discharger self-determined violations initially set with a status of “violation”. Feedback form could be added to reports so public/discharger could question reported data.</p> <p>5/21: Business rules needed on exactly when to report something as a violation for dischargers.</p> <p>5/28: Issue now going to AEO meeting.</p> <p>Enhancements will be made to eSMR2 Alpha version to gain acceptance per discharger comments during 5/28 meeting.</p> <p>6/25: Went to enforcement roundtable on 6/24, recommendation from enforcement team needed by 7/1.</p>
5	Don	Calculation Type	<p>6/25: Send out calculation type list to group. To be discussed at 6/25 meeting.</p> <p>6/26: See Kay's e-mail.</p>
6	Don	Business Rules Document	6/25: Need to draft “Business Rules” document to address discharger concerns on use of tabs.
7	Don	Parameter Mapping Spreadsheet	6/25: Send Parameter spreadsheet to Rueen-Fang.